

## **Patient Registration Form**

Welcome to our practice. Please complete and return to the receptionist with your insurance card.

Date	<u> </u>			Acct#		
Namelast	fi	irst	middle	maiden		
Address			madic	maiden		
City			State	Zip		
Home Phone ( )		Work Pho	ne (	)		
Cell Phone ( )		DOB	Age	Marital Status		
Social Security		_Occupation _				
Employer	Employer Address					
Spouse/Parent	Social Security #					
Address	Home Phone					
Employer		Work Phone _				
Alternate Contact (not living with you)		Home Phone_				
		Work Phone				
Referred By	Primary Care Physician					

**Insurance Information** 

It is the policy of Piedmont Healthcare for Women, PA Central Carolina Obstetrics and Gynecology, division to collect payment at the time services are rendered. If you have insurance with which we are contracted, applicable co-payments and/or co-insurance amounts are due at the time of service. The fees of this office are not based on the amount insurance will pay. The amount approved for payment on a particular procedure by your insurance company may be more or less than the fee charged by Piedmont Healthcare for Women, PA Central Carolina Obstetrics and Gynecology, division.

I understand that my medical insurance is an agreement between me and my insurance company to pay a specific amount for medical care. I also understand that full payment for my treatment remains exclusive financial responsibility, including charges not covered by my insurance carrier. I further understand that payment in full is due sixty (60) days after a claim has been submitted to my insurance carrier on my behalf. In addition, I understand that if my insurance requires pre-admission certification it will primarily be my responsibility to make sure this requirement is met.

I understand and agree to all statements contained herein and further understand that my failure to comply with this agreement may subject me to collection activity. If collection is pursued, I understand that I may be held responsible for the cost of recovery of bad debts, including collection and attorney fees.

Signature of Patient or Responsible Party if Minor

I hereby authorize Piedmont Healthcare for Women, PA Central Carolina Obstetrics and Gynecology, division to furnish information to my insurance company regarding my examination(s). I also assign payment directly to Piedmont Healthcare for Women, PA Central Carolina Obstetrics and Gynecology, division for surgical and medical benefits.

Signature of Patient or Responsible Party if Minor

Please note at least 24 hour advance notice is required for the cancellation of appointments.

You may be required to pay an office visit charge if you do not cancel within 24 hours of your scheduled appointment time.

(Please call Friday if a Monday appointment will not be kept.)

In addition, if more than two (2) appointments are missed, you may be terminated as a patient from the practice.